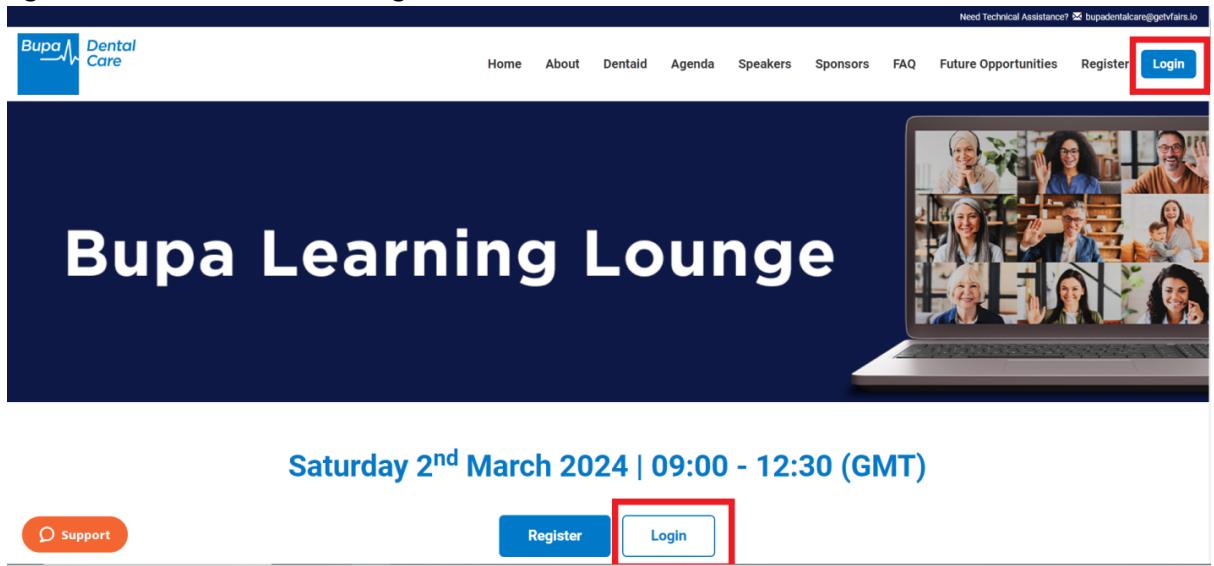


BUPA USER GUIDE

To join BUPA dental care's sessions follow these steps:

1. Visit our website: <https://learninglounge.bupadentalcare.co.uk/>
2. Once you have landed on the event's landing page click on "login" button at the extreme right or at the one next to the register button



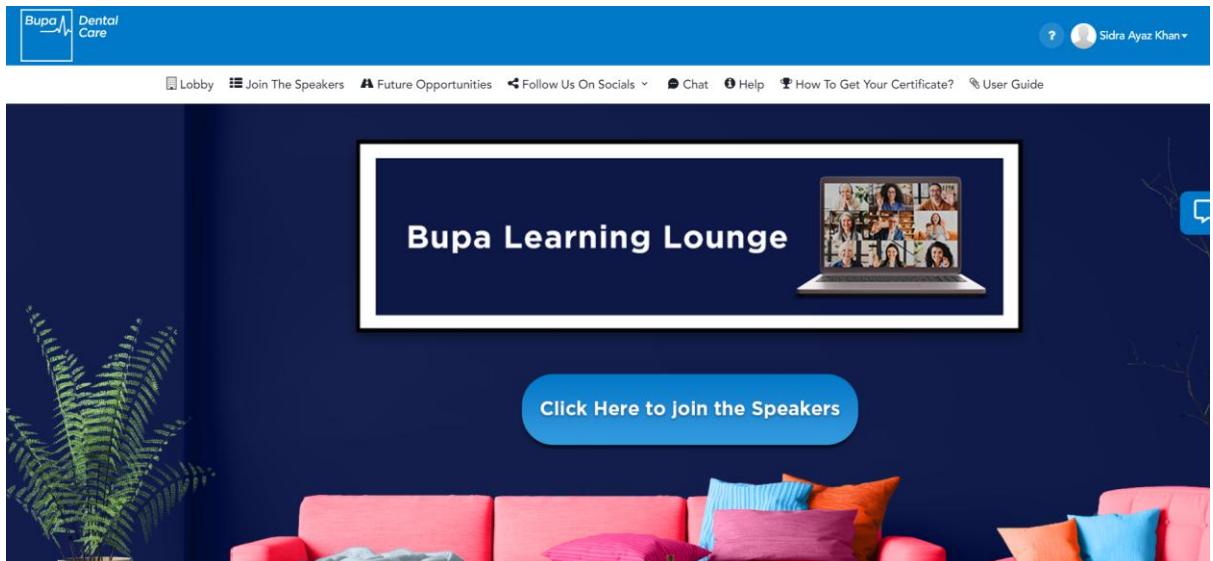
The image shows the Bupa Learning Lounge landing page. At the top, there is a navigation bar with links for Home, About, Dental, Agenda, Speakers, Sponsors, FAQ, Future Opportunities, Register, and Login. The 'Login' button is highlighted with a red box. Below the navigation bar, the page features a large banner with the text 'Bupa Learning Lounge' and a video thumbnail showing a group of diverse people in a virtual meeting. The date and time 'Saturday 2nd March 2024 | 09:00 - 12:30 (GMT)' are displayed prominently. At the bottom of the banner, there are 'Support', 'Register', and 'Login' buttons. The 'Login' button is again highlighted with a red box.

3. Enter your credentials here. Your User ID and Password will be the same as the ones you registered with.

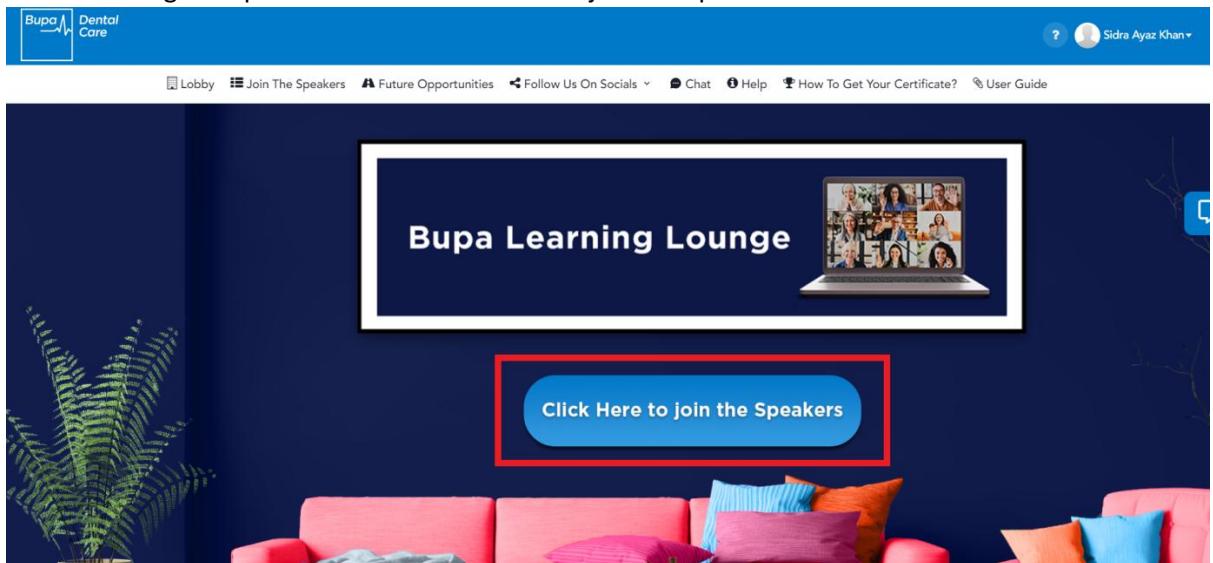


The image shows the login page. It has a large blue header with the word 'Login' in white. Below the header is a 'Email:' label with a text input field containing 'Enter email'. To the right of the input field is a small '...' icon. Below the input field is a 'Password:' label with a text input field containing 'Enter password'. To the right of the input field is a small '...' icon. At the bottom of the page are two blue buttons: 'New user? Register now' and 'Forgot Password?'. To the right of these buttons are 'Cancel' and 'Login' buttons. The 'Login' button is highlighted with a red box.

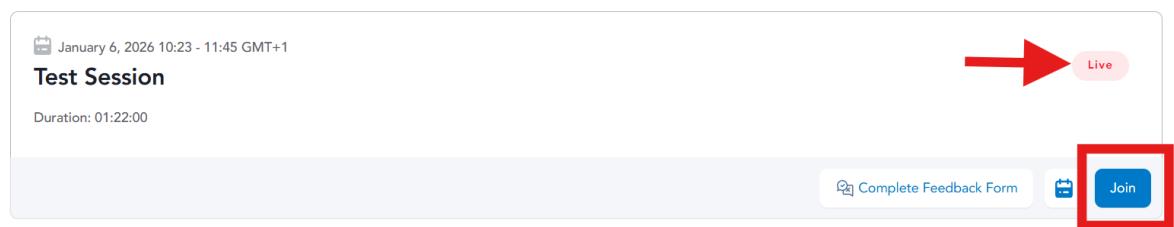
4. After logging in, you will land directly in our event's lobby.



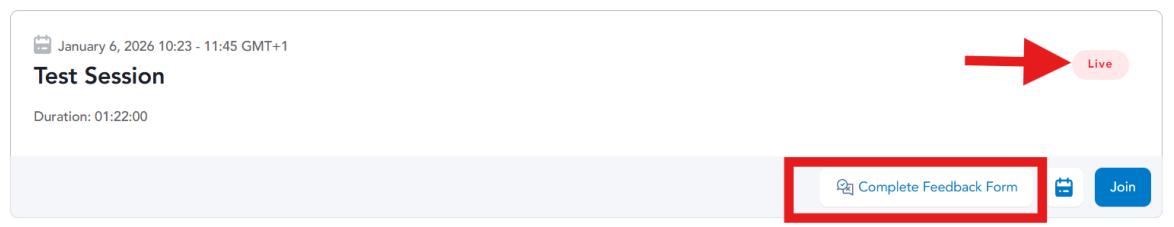
5. To view our agenda please click on "Click here to join the speakers"



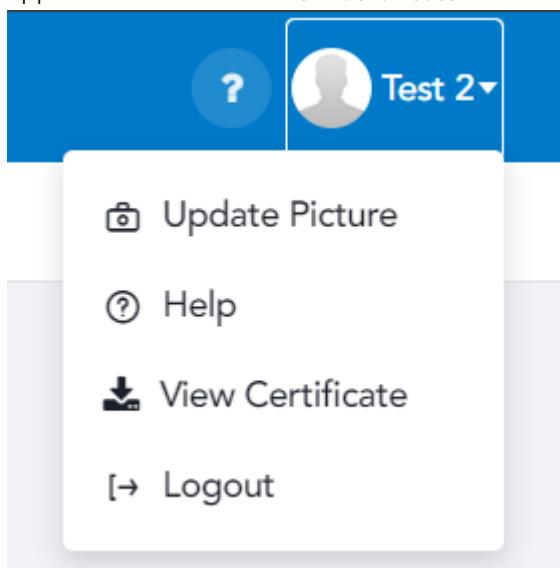
6. To join a session, click on the "Join" button



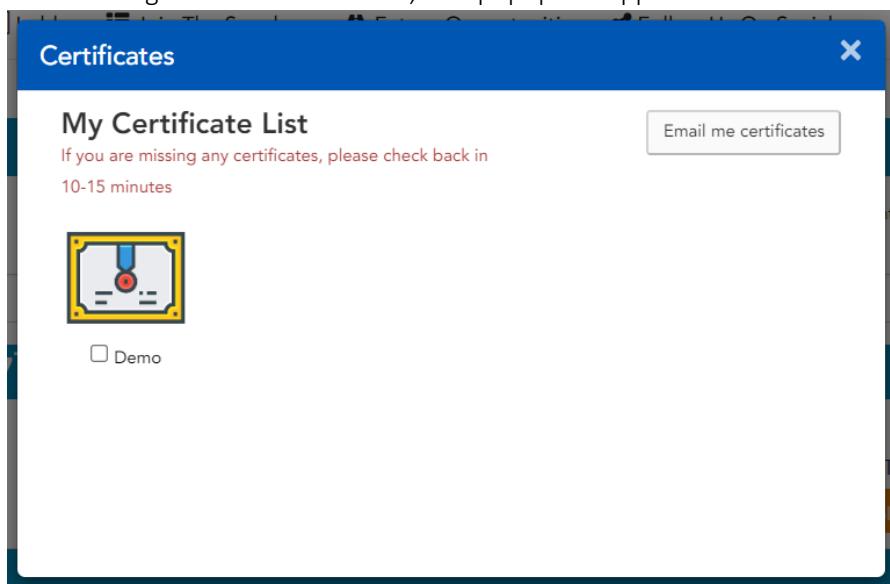
7. Once you have attended the session, click on "Complete feedback form" and complete our feedback survey.



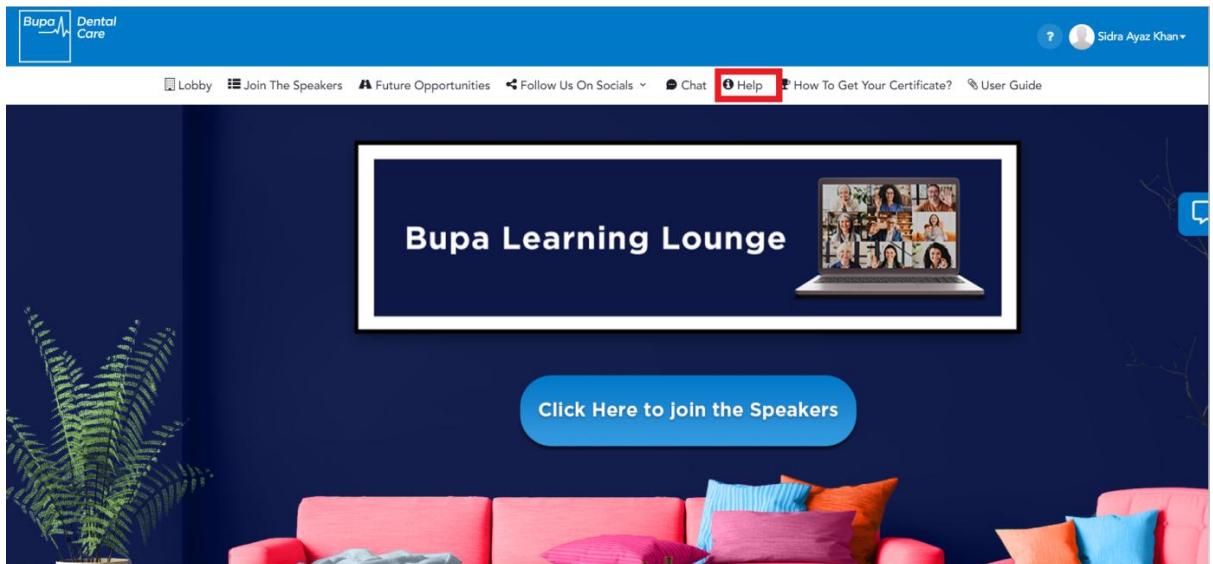
- Once you complete the feedback form, it will allow you to download your certificate. To download your certificate, click on your name on the top right corner. A drop down will appear. Then click on "View Certificate."



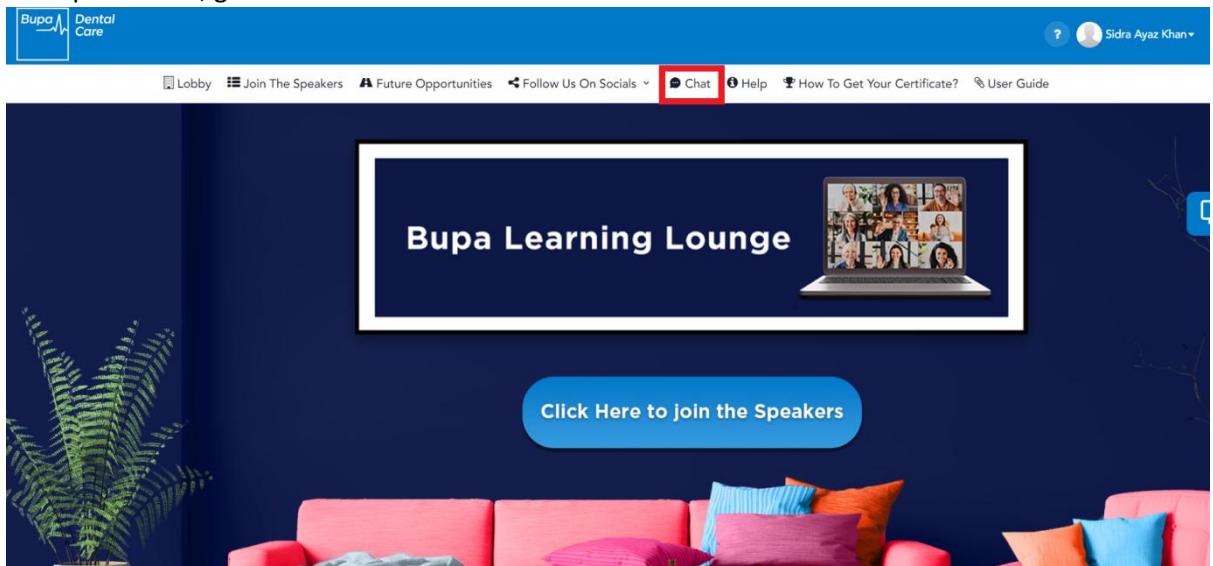
- After clicking on "View Certificate", This popup will appear.



- Click on the relevant certificate name to download your respective certificate or you can email it to yourself by clicking the "Email me certificates" button at the top right of the popup window
- For Technical support, click on the "Help" button in the header or on the chat icon at the right side of the page.



12. For a productive, general discussion click on “**Chat**.”



13. To follow us on our social media, click on “**Follow us on Socials**” and a drop down with all our social media handles will appear.

