# User Manual

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25th - 27th September 2024

# ANNUAL GLOBAL SUMMIT 2024 SUMMIT 2024 SUMMIT 2024 SUMMIT 2024 SUMMIT 2024

## AMSTERDAM NETHERLANDS

evgevents.com



Visit the event page, we recommend that you use Chrome, Firefox or Safari on a laptop or PC for best performance.

Event URL: <u>https://gwils.vfairs.com</u>

LOG-IN

To login to the event, you need to click on the 'Login' tab, enter your email address that you used during your registration process, then click on the 'Login' button.



## Upon a sucessful login, you will end up in the virtual lobby. This is the 'main area' of the event.



At the top you'll see some tabs which can be clicked on to go to other areas of the event. We call this the navigation menu bar.

From the navigation bar, please click on Auditorium, then click on the main screen to view the agenda page



# A "Join" option will appear next to the available Live Stream Session.



Please watch the stream by clicking on the Join option for the available Live Stream Session

Beptember 25, 2024 09:30 - 10:00 CET Registration and Welcome Speech

Beptember 25, 2024 10:00 - 11:00 CET

### WORKSHOP 1: Leading without Authority - The power of influence and empathy

In this workshop attendees will learn various ways they can lead and empower

their teams through:

- . Active Listening & Leading with empathy
- . Leading by example by demonstrating commitment, work ethic and integrity.
- . Communicating with purpose by being open to feedbacks and creating a space where everyone is seen and heard



Beptember 25, 2024 11:00 - 12:00 CET

### WORKSHOP 2: Crisis Management: How failure and conflict forge better leaders

Exploring different ways leaders can effectively manage crises and lead teams

through challenging situations. This session will provide a safe and supportive space for participants to learn, share their experiences, and develop the skills and knowledge necessary to handle difficult and challenging situations at work.

. Turning challenges to opportunities.



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# For Breakout Rooms, please click on "Interactive Breakout Rooms" to join the available sessions, A "Join" option will be visible to you, once the session is live.

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🗄 September 26, 2024 11:00	11:40 CET		
A: The power of A	Authentic Leadership		
• Exploring the importane of	of authenticity in		
Leadership.			
• How leaders can leverage	their unique strength,		
values and experiences to le	ead with authencity		
and integrity.			
• The benefits of authentic	eadership in building		
trust, fostering engagement	and driving		
organizational success.			
Empowerment & Leaders	YA hip Coach   Chi		



## evgevents.com

To network with other users, simply click on the Chat Widget, and Join the Networking Room or you may also reach out to the technical support team

## Double click the chat room name to join the public chat conversation



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Your conversations will appear here.

Click on the People Tab to view the current online users and hover the mouse on the user name to initiate a private conversation with the user.

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Messages Chatrooms People	
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# **Download the Mobile App!**

After registering your information, please download the app to login to the event on your mobile



# vFairs App is available on Google Play & App Store: simply search for

# Login to the app by entering the email ID you registered with.





Welcome!

Sign in using your event credentials

- Email Addresss

## Sign In

By signing in to this app, you agree to the Privacy Policy



Attendee Single Sign-On

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# Click on the Bill icon to view your notifications

# Click here to view the event physical location

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Click here to join the available chat rooms



### PRE-CONFERENCE WORKSHOP : 25th Sept

25 Sep 2024 08:00 AM

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Please watch the stream by clicking on the Join option for the available Live Stream Session

25 Sep 2024 | 09:30 AM - 10:00 AM

**Registration and Welcome Speech** 

25 Sep 2024 | 10:00 AM - 11:00 AM

WORKSHOP 1: Leading without Authority -The power of influence and empathy



25 Sep 2024 | 11:00 AM - 12:00 PM

WORKSHOP 2: Crisis Management: How ailure

## Move the tabs to left/right to view the session details, and join the livestream



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Please email us for if you need any help :

# gwils@getvfairs.io

# **Enjoy your virtual experience !**